

Day 7 Venue Use Tech Guide: How to Connect Your Laptop To The TV

If you have a Mac Laptop (Or a laptop without an HDMI Port):

- Plug the gray USB-C Dongle (connected to the end of the long black HDMI cord closest to the podium) into your Mac Laptop

USB-C Plug

HDMI Port



- Ensure that the other end of the HDMI Cord (closest or already connected to the tv) is securely plugged into the tv.
 - It usually is connected in the HDMI 2 Port



- Make sure that the TV Input Screen corresponds to the HDMI Port that the HDMI Cord is in
 - Take the stout black remote and press the input button until the TV indicates that is on your HDMI Port number
 - *I.e If HDMI Cord is in the HDMI Port 2 the tv should be set on "HDMI 2"*



If you have a Windows Laptop (Or a laptop with an HDMI Port):

- Plug the end of the long black HDMI Cord (closest to the podium) into your Windows Laptop
 - You might need to remove the gray USB-C Dongle from the end of the HDMI Plug
 - Simply place the Dongle next to the remote
- Ensure that the other end of the HDMI Cord (closest or already connected to the tv) is securely plugged into the tv.
 - It usually is connected in the HDMI 2 Port



- Make sure that the TV Input Screen corresponds to the HDMI Port that the HDMI Cord is in
 - Take the stout black remote and press the input button until the TV indicates that is on your HDMI Port number
 - *I.e If HDMI Cord is in the HDMI Port 2 the tv should be set on "HDMI 2"*



If you cannot see anything:

- Make sure the TV is on
 - There will be a small white light at the bottom left hand corner on the face of the TV if it is on
- Make sure that the TV Input Screen corresponds to the HDMI Port that the HDMI Cord is in
 - *I.e If the tv says "HDMI 2" the HDMI Cord should be in the HDMI Port 2*
- Make sure each cord is plugged in securely
 - If you are not sure, just unplug and replug each cord
- Make sure your computer scene is not blank
 - At the end of a slideshow the exit slide is usually black, this can give the illusion that the HDMI setup is disconnected. Switch to a slide with information to confirm, that it is not simply a black slide being projected

If you are seeing the wrong screen:

- Be sure to project your screen according to your computers' settings

For your reference:

A HDMI Plug

